

Rural Development: New Entrants Start-Up Grant application form



This is a competitive, discretionary and cash-limited scheme. We cannot guarantee that funds will be available to provide financial assistance to all applicants.

Date application received

Application reference number

<i>Office date stamp</i>	<i>Office use only</i>
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Part 1 Applicant details

Business Reference Number

Business name

Business address

Postcode

Main Location Code

Telephone

Mobile

Email address

What is the Standard Output of your holding at the point of application? €

Start date of business

Do you have a minimum of three hectares of land on your holding?

Yes No



Part 2 Agricultural business details

Please tick one of the boxes to indicate your business type

Sole trader	<input type="checkbox"/>	Partnership	<input type="checkbox"/>
Registered Company	<input type="checkbox"/>	Other (please specify below)	<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>

If the business is registered with Companies House, what is the registration number?

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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VAT registration number (if applicable)

<input type="text"/>

How many people are currently employed in the agricultural business?

	Full time	Part time	Casual	Seasonal
Number of employees	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

How many of these are partners or directors?

Partners	<input type="text"/>
Directors	<input type="text"/>

Start date of young farmer(s) / crofter(s) as head of business

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Name(s) of head of business	Date of birth	Gender		
		M	F	Prefer not to say
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please give details of other members of business

Names of other partners/shareholders in business	Date of birth	Gender		
		M	F	Prefer not to say
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Have you discussed your business proposal with your bank/building society/other finance provider?

Yes No

Who has authority to sign cheques or use credit/debit cards on behalf of the business?

Name 1	
Name 2	
Name 3	
Name 4	

Supporting evidence of this must be provided, such as a letter from your bank.

Part 3 Project description

Please provide a clear, concise and accurate summary of your business plan. If there is more than one part to your proposal, make this clear in the description. Also describe the impact that the project will have on the farm business.

Please provide:

1. A brief description of the works.

2. What are the business objectives?

3. What are the milestones and associated dates?

4. Make sure the benefits are quantified and realistic.

5. Provide details of any training requirements and explain how they relate to the application.

If you apply to this scheme, you may also apply for any of the other capital grants.

Please indicate if you intend to apply for any Capital grant schemes funded through the SRDP:

Crofting Agricultural Grant Scheme

New Entrants Capital Grant Scheme

Small Farms Capital Grant Scheme

When applying for funding from more than one scheme, there will be different eligibility requirements regarding the business establishment dates.

If your application is unsuccessful, would your project still proceed? Yes No

Part 4 Data disclosure

We have a legal duty to keep the conditions of the Data Protection Act 1998, the Freedom of Information (Scotland) Act 2002 (FOISA) and the Environmental Information (Scotland) Regulations 2004 (EIR). It is the policy of Scottish Ministers to share relevant data, including historical data, that is held on your business with other organisations for legitimate purposes and when required to do so and also to share relevant data on FOISA and EIR when it is in the public interest. It is also the policy of Ministers to release information on recipients and grants provided under the Scottish Rural Development Programme.

We will protect other personal data we receive in line with the Data Protection Act 1998. We will use the data you have provided primarily for the purpose of processing this application. However, personal data may also be used subject to the safeguards of the 1998 Act for purposes connected with, Administration of the Common Agricultural Policy, SRDP and other aid schemes.

Data may be passed (when necessary for these purposes) to other bodies. For example to the Scottish Environment Protection Agency (SEPA) for environment and water monitoring purposes, or to local authorities for milk or health purposes. Data may also be used for statistical purposes, not identifying individuals, which may reduce the need for some statistical data collection. It may also be used when necessary to comply with the Freedom of Information Act or the Environmental Information Regulations noted previously.

Part 5 Declarations

Where appropriate I/We will comply with the following regulations as amended from time-to-time.

- Regulation (EU) No 1303/2013 of the European Parliament and of the Council laying down common provisions on (inter alia) the European Agricultural Fund for Rural Development.

- Regulation (EU) No 1305/2013 of the European Parliament and of the Council on support for rural development.

- Commission Delegated Regulation (EU) No 807/2014 (supplementing Regulation (EU) No 1305/2013).

- Commission Implementing Regulation (EU) No 808/2014 (laying down rules for the application of Regulation (EU) No 1305/2013).

- Regulation (EU) No 1306/2013 of the European Parliament and of the Council on the financing, management and monitoring of the common agricultural policy.

- Commission Delegated Regulation (EU) No 640/2014 (supplementing Regulation (EU) No 1306/2013) with regard to the integrated administration and control system and conditions for the refusal of payments and administrative penalties applicable to direct payments, rural development support and cross compliance.

- Regulation (EU) No 1307/2013 of the European Parliament and of the Council establishing rules for direct payments.

- Commission Delegated Regulation (EU) No 639/2014 (supplementing Regulation (EU) No 1307/2013).

- Rural Development (Scotland) Regulations 2015. I/We have read and understood that the information I/we have given on this form and any supporting evidence will be used to process my application for a New Entrant Start-Up Grant.

I/We declare that, to the best of my/our knowledge and belief, the information given on this application form and in any supporting material is correct.

I/We confirm that I/we have read and understood the guidance which relates to this application.

I/We confirm that I/we am/are authorised to sign this application form on behalf of the business.

I/We undertake to meet all obligations in relation to planning permission and any other certificates or consents required. I/we also undertake to meet any obligations regarding hygiene, animal welfare and environmental protection that exist at present, or in the future.

I/We undertake to notify The Scottish Government in advance of making any changes or variations to the project as detailed in this application form.

I/We understand that the information given may be used for monitoring and evaluation purposes.

I/We agree to implement the business plan within nine months from the date of the decision granting the aid.

I/We agree to comply with the definition of an Active Farmer as defined by Article 9 of (EU) 1307/2013 within 18 months from the date of setting up.

Signed (applicant)	<input type="text"/>
Name (BLOCK LETTERS)	<input type="text"/>
Date	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Status	<input type="text"/>

Signed (agent)	<input type="text"/>
Name (BLOCK LETTERS)	<input type="text"/>
Date	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Agent ref number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Part 6 Application checklist

Evidence supplied in support of application	Y	N	N/A
Certified copy/original birth certificate, driving licence or passport	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Business plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Certified accounts (where applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Partnership agreement or legal documentation regarding control of business	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Educational/vocational certificates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Letters of support	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Business Registration form. You can register online at https://www.ruralpayments.org or get a form from your local area office.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Your business and bank details if we do not already have them. You can provide these online at https://www.ruralpayments.org or get a form at your local area office.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tenancy agreement (where applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Business mandate details, where an agent is used. You can provide these at https://www.ruralpayments.org or get a form at your local area office.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>